

TOWN OF ALLENSTOWN
Budget Committee
16 School Street
Allenstown, New Hampshire 03275
November 21, 2013

Call to Order.

The Allenstown Budget Committee Meeting for November 21, 2013 was called to order by the Chair at 6:02pm.

Roll Call.

Present on the Board: Dave Eaton, Larry Anderson, Carl Caporale , Jerry McKenney , Dave Coolidge , Mike Frascinella , Deb Carney, Chris Lavalley, Jeff Gryval, Roger LaFleur, Carol Merrill, and Andrea Martel.

Excused: Penny Touchette

Others Present.

Residents of Allenstown: Deb Pelissier, Kathy Roy, and Chris Roy.

Others Present: Harold Thompson, Town of Pembroke; David Jodoin, Town of Pembroke; and Paulette Mato, Town of Pembroke.

Other Public Officials:

Allenstown Staff: Sandy McKenney, Selectman; Joyce Welch, Health Officer; Chad Pelissier, Highway Dept.; Dana Clement, Allenstown Sewer Dept.; Ron Pelissier, Road Agent; Kathleen Roger, Town Clerk; Paul St. Germain, AFD; Jon Harry, AFD; Scott Silkman, AFD; Keith Melanson, AFD; Rich Daughen, AFD; Cyndi Hetu, Minutes Clerk; Diane Demers, Financial Director; Paul Paquette, APD; and Shaun Mulholland, Town Administrator.

Mr. Gryval announced that they have a quorum of the Select Board present at tonight's meeting so that tonight's meeting was posted. He explained that Mrs. McKenney is present as a member of the audience and that he is the Select Board representative for the Budget Committee.

The Chair explained that the agenda tonight was to have a discussion of the budgets and that if they have questions they can ask the Department Heads. He stated that if time allowed for it, they

would open it up to the public for discussion. He asked that the Budget Committee members make a motion in the positive.

Open the meeting to the Budget Committee for discussion

Motion. Mr. Anderson made a motion for the town budget in the amount of \$3,582,005 for the bottom line. Mr. McKenney seconded the Motion.

Mr. Anderson distributed an excel sheet of suggested changes to the overall budget that brings the budget down to the motioned bottom line amount. The Chair asked Mr. Anderson to describe what his thoughts were which each line that was changed on the excel sheet. Mr. Anderson stated that all the numbers in red are amounts that he changed. He stated that it drops the bottom line down by \$322,000 below default and \$129,015 below the Select Board proposed budget.

The Chair asked if these changes would affect the personnel. Mr. Anderson stated that it would only affect the Fire Department. He explained that he does not feel that they need full-time fire fighters.

Mr. Frascinella stated that as a taxpayer and resident, it is interesting that they are giving raises and yet he hasn't gotten a raise in two and half years. Mrs. Merrill stated that she thinks that they need to cut the budget. Mrs. Carney stated that she would like to vote on them separately.

Motion. Mr. LaFleur made a motion to cease any discussion on the motion that is on the floor and move that they vote on the motion by secret ballot. Mr. Anderson seconded the Motion.

Mr. Mulholland stated that it is against the RSA 91a to vote with a secret ballot in a public session. Mr. Gryval expressed concern with voting on the bottom line and that the proposed bottom line would affect many members of the community. He stated that they may want to understand the full affect it would have on the town before they vote on it. Mr. Caporale stated that each department had the opportunity to tell them how any further cuts would affect the town. Mr. Gryval further expressed concern in not hearing from the Department Heads before voting on making the cuts.

The Chair called for a five minute recess while they researched the RSA and made copies of the excel sheet for the Department Heads to review at 6:15pm.

The Chair called for the meeting to come back from recess at 6:23pm.

The Chair stated that he does not think that a secret ballot is the way to go and that he hesitates to go further if the committee is insistent on continuing in that manner.

Mr. LaFleur stated that there is a motion on the floor to vote on the bottom line and a motion to cease all discussion and to by secret ballot on the bottom line. He further explained that it is up to the majority rather or not they vote by the secret ballot.

Mr. Gryval stated that the Town Administrator told them that it is illegal that they do a secret ballot in a public meeting and that there are other current and former selectmen that would disagree with the secret ballot. He stated that the people have the right to know what the Budget Committee is doing as each member is an elected official. Mrs. McKenney showed Mr. LaFleur the RSA 91a:3 states that they cannot have a secret ballot in a public meeting.

Mr. Anderson withdrew his second on the motion for a secret ballot. Mr. LaFleur withdrew his motion for the secret ballot.

The Chair stated that there was a motion on the floor for a bottom line amount of \$3,582,005.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-No; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- No; Mr. Lavalley-No; Mrs. Carney-No; Mr. Frascinella – Yes; Ms. Martel-No; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-No. The Chair declared the Motion failed.

Sewer Department Discussion

Motion. Mr. LaFleur made a motion to recommend the Sewer Department’s proposed bottom line in the amount of \$2,044,892. Mr. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Abstained; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Abstained; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Ms. Martel-Abstained; Mr. LaFleur – Yes; Mrs. Merrill- Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Police Department Discussion

Motion. Mrs. Merrill made a motion to recommend the Police Department’s proposed bottom line in the amount of \$889,964. Ms. Martel seconded the Motion.

Mr. Caporale asked Mr. Anderson what the increase was for in his proposed budget changes. Mr. Anderson stated that the increase takes care of the two officers’ positions. Mr. Gryval stated that it will not get them to where they want to be with two officers. Chief Paquette stated that the

additional cuts he made to his proposed budget covered the two police officer positions but only their salary portions.

Mr. Mulholland stated that by increasing the budget for the Police Department does not cover the police officer positions on its own as the benefits are covered under personnel.

Mr. Anderson asked how much of the \$56,000 they were asked to cut was for the personnel. Chief Paquette stated that \$23,900 covers salary for the two police officers. Mrs. Merrill asked how many positions they are down. Chief Paquette stated that they have one in the academy who isn't available until the spring and that they are about to lose another officer soon. He also stated that they are going through a promotion process which opens another position.

Mr. Caporale asked if the increase only puts the \$24,000 back to cover the officers, how much they would need to add back into personnel to cover them. Mr. Mulholland stated that it would be about \$41,000 to cover the benefits and overtime for those officers. He stated \$74,967 would need to be added back over several lines to add back the two officer positions.

Mr. Caporale asked what the possibility is of moving a day officer and putting them in the evening. Chief Paquette stated that when he did the study, the two midnight shifts are the lowest amount of calls. He stated that there are 21 shifts in a week with 6 patrol officers and that each officer is required to have three days off. He further explained the impact on the department with further cuts to the budget.

Mr. Caporale asked what would happen if the call volume changes to different days and times, would he be able to make the switch. Chief Paquette stated that he could switch it but then he would need to switch officer's days off and personnel is not going to put up with that.

Mr. LaFleur informed Mr. Caporale that he is getting to into the mania of things. He stated that it is their job as the Budget Committee is to establish a line item for the Police Department and that where they choose to spend the money is up to the Police Department and the Select board. Mr. Caporale stated that he understands that but that he wants to make sure that come days that increase in call volume, they would have coverage for it.

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Mr. Frascinella stated that from a taxpayer point of view, this is another department that is pushing a million dollar budget each year for a town of 4,300 residents. He stated that he doesn't see how they can keep funding that large of budget with the lowering amount of taxpayers.

Mr. Lavalley asked Chief Paquette about the promotion process that they have coming up and if that will include wages that will be cut out of the budget. Chief Paquette stated that it will fill a position that is open right now.

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A Roll Call Vote was taken: Mr. Anderson-No; Mr. Coolidge-Yes; Mr. McKenney-No; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-No; Mr. Frascinella – No; Ms. Martel-Yes; Mr. LaFleur – Yes; Mrs. Merrill – No; and Mr. Eaton-Yes. The Chair declared the Motion passed.

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Fire Department Discussion

Motion. Mr. Frascinella made a motion to recommend the Select Board’s proposed bottom line in the amount of \$261,947. Mrs. Merrill seconded the Motion.

Mr. Caporale asked Chief Pendergast how many calls they have taken this year. Chief Pendergast stated that on an average day they take 1.67 calls per day. Mr. Caporale asked how many calls do they take between 7am and 5pm. Chief Pendergast stated that between 8am and 5pm they take 52% of their calls. Mr. LaFleur asked how many of those are fire related. Chief Pendergast stated that he does not know that offhand but that he would suggest that most of their calls are EMS related. He stated that medical calls are 64.68% of their call volume.

Mr. Coolidge asked how the Town of Pembroke deals with calls as they don’t have a full-time fire department. Chief Pendergast stated that he does not know how Pembroke handles it. He stated that they have a volunteer fire department and they do well but that they need to focus on Allenstown’s needs.

Mr. Caporale asked what need is there for having two full-time fire fighters. Chief Pendergast explained the importance of having more than one person answer a call. He stated that they have three of their volunteers within town and it’s not guaranteed that they will be available.

Mr. Caporale asked when the new truck is due and how many vehicles are at the station. Chief Pendergast stated that the new truck is due to be in around March and that there are three trucks and the ladder. Mr. Caporale asked why is the new truck not the only truck that is going to leave the station for a call with the exception of the ladder truck. Chief Pendergast stated that he is not going to restrict the amount of trucks going out to answer a fire call. He also explained the necessity of having a few trucks at one call.

Deputy Chief St. Germain explained that they have removed one truck from the fleet because they knew they would be getting a new one. He explained that Engine 3 and the new truck will share responsibilities to not ware out the trucks faster. He also explained that there would be

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times that a truck may break down or be up for maintenance and they don't want to be in the position where they only have one working truck.

Mr. Caporale asked if there was another vehicle being removed when the new one comes in. Deputy Chief St. Germain stated that Engine 1 will be removed but that they will still have three trucks. Mrs. Merrill asked what the vehicle repair line is for. Chief Pendergast stated that it would be for all the vehicles.

Mr. Frascinella asked Chief Pendergast to explain the protocol to determine what vehicle to send out to a call. Chief Pendergast stated that they prescreen the call to determine what kind of vehicle needs to go out. He gave the example of having a truck and an ambulance go out if it is a car accident.

Mr. LaFleur asked Chief Pendergast what services would be impacted by the additional cut that the Select Board requested and if they could live without those services. Chief Pendergast explained that he tried to reduce services that wouldn't impact the residents. He stated that he reduced services such as fire fighter training.

Mr. LaFleur asked if they were to reduce the training that the fire fighters receive, would it impact the level of service that the town offers to its residents. Chief Pendergast stated that it would impact them because he won't be able to send his staff outside of the department to receive advanced training. He further explained the advanced training that it would reduce.

Mrs. Merrill asked why there is a three percent raise as she thought that there wasn't going to be any more raises. Chief Pendergast stated that he is not getting a raise and that figure was built into the budgets. Mr. Gryval stated that it is a two percent raise. Mrs. Merrill stated that she thinks that the money from the raises would be better helping out the town's taxes.

Mr. Gryval stated that the raises were put in the budgets at the direction of the Select Board. He stated that the COLA increase was approximately a 2% increase and that in order to keep and retain their employees they felt that it was important to include those. Mrs. Merrill expressed concern of the town employees making significantly more than those on the outside.

Mr. Frascinella stated that most of the employees at his place of work have not received a raise in two or so years and that he would agree with Mrs. Merrill. Mr. Coolidge asked Mr. Gryval where they got the 2% increase from as the Federal Government comes up with 1.5 percent. Mr. Mulholland stated that the COLA number came from the Department of Labor.

Ms. Martel stated that one of the things that she has done for the Sewer Department and compared their staff salaries and benefits to the two percent increase and it comes out that they

don't see the raise. Mrs. Merrill stated that Medicare takes all their money so they don't see it either.

A Roll Call Vote was taken: Mr. Anderson-No; Mr. Coolidge-No; Mr. McKenney-No; Mr. Caporale-No; Mr. Gryval- Yes; Mr. Lavalley-No; Mrs. Carney-Yes; Mr. Frascinella – Yes; Ms. Martel-Yes; Mr. LaFleur – No; Mrs. Merrill – No; and Mr. Eaton-Yes. The Chair declared the Motion failed.

Motion. Mr. LaFleur made a motion to recommend a bottom line of \$195,514 for the Fire Department. Mr. Anderson seconded the Motion.

Mr. Caporale stated that is a \$66,433 reduction from the Select Board proposed budget. He asked Chief Pendergast how this would impact their budget. Chief Pendergast stated that it will severely impact the services to the town as it will cause them to lose some call fire fighters and some full-time fire fighters. He stated that it would impact the response to calls. He explained that they have already had calls go unanswered because no one was able to answer them.

Mr. Caporale asked if the calls were not answered because they were medical calls. Chief Pendergast stated that he doesn't know why they weren't answered. Mr. Caporale asked out of the average of 1.64 calls a day, how many calls were answered. Chief Pendergast stated that those are the calls answered. Mr. Caporale asked what happens when no one responds. Chief Pendergast stated that he doesn't know what happens. He stated that an ambulance would go out from Tri-Town. There was further discussion of calls going unanswered.

Chief Pendergast stated that during the day there are not as many people available to respond. Mr. Caporale asked Mr. Pelissier if his two staff that are call fire fighters are allowed to answer calls while working for him and what is the impact of that to him. Mr. Pelissier stated that he has allowed them both to go on calls when needed. He stated that it would only be a major impact on him if it was a blizzard or town emergency.

Mr. Pelissier asked if the cuts they are proposing to the Fire Department make a \$90.00 difference on the taxes for a \$250,000 house. Mr. Gryval stated that is the correct amount.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-No; Mr. McKenney-No; Mr. Caporale-No; Mr. Gryval- No; Mr. Lavalley-Yes; Mrs. Carney-No; Mr. Frascinella – No; Ms. Martel-No; Mr. LaFleur – No; Mrs. Merrill – No; and Mr. Eaton-No. The Chair declared the Motion failed.

Mr. Lavalley asked Chief Pendergast if they ever take calls outside of Allenstown, if there is financial money coming from that town, and how often they take those calls. Chief Pendergast

stated that they take calls for Mutual Aid and they do not receive any money for that. He stated that he doesn't know how many calls they take but that there are not very many.

Motion. Mr. Frascinella made a motion to recommend a bottom line in the amount of \$262,000. Mr. LaFleur seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-No; Mr. McKenney-No; Mr. Caporale-No; Mr. Gryval- Yes; Mr. Lavalley-No; Mrs. Carney-Yes; Mr. Frascinella – Yes; Ms. Martel-Yes; Mr. LaFleur – No; Mrs. Merrill – No; and Mr. Eaton-No. The Chair declared the Motion failed.

Motion. Mr. Anderson made a motion to recommend a bottom line of \$228,000 for the Fire Department. Mr. Coolidge seconded the Motion.

Mr. Gryval asked Mr. Anderson how they were coming up with that number. He expressed concern for wanting to know the impact on services for such cuts. Chief Pendergast stated that they are back to the same issues. He stated that the town needs to determine what they want for services as that will determine what kinds of cuts they will make.

Mr. LaFleur asked Chief Pendergast if the \$228,000 passed, if there was any place other than personnel that he could take that money from. Chief Pendergast stated that he went line by line to try to make the cuts there and not impact the personnel. He stated that he has already cut the training which he was reluctant to do. He stated that he would have to go through to determine where to cut but off the top of his head, they would lose personnel.

Mr. LaFleur asked that if the committee made the recommendation to propose this amount, it would go on the MS-7 as such, the town would vote on the bottom line and isn't it in the Select Board's discretion to make adjustments to the individual lines that are on the MS-7. The Chair stated that that is correct. Mr. Gryval stated that he hopes that it is not the intent of this board to have the Select Board go back and change after the residents vote on a bottom line.

The Chair called a five minutes recess at 7:50pm.

The Chair called the meeting back to order from recess at 7:56pm.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- No; Mr. Lavalley-Yes; Mrs. Carney-No; Mr. Frascinella – Yes; Mr. LaFleur – No; Mrs. Merrill – Yes; and Mr. Eaton-No. The Chair declared the Motion passed.

Highway Department Discuss

Motion. Mr. Anderson made a motion to recommend a bottom line of \$409,906 for the Highway Department. Mr. Frascinella seconded the Motion.

Mr. Caporale asked Mr. Pelissier what cuts were made when he decreased his budget by the additional \$56,000 as requested by the Select Board. Mr. Pelissier stated that he took \$28,000 from both the Solid Waste and the Paving lines. Mr. Caporale asked Mr. Pelissier what he could do with the \$42,000 that is left in paving. Mr. Pelissier stated that they can do sidewalks, some draining and bare minimum paving.

Mr. Frascinella asked Mr. Pelissier how he budgets for winter plowing. Mr. Pelissier stated that they have always kept a \$30,000 budget for salt as they cannot predict how much they will actually need. He stated that sand is relatively cheap compared to salt. He stated that the maintenance and repairs of plow trucks is about \$24,000.

Mr. Caporale asked if they were taking construction debris. Mr. Pelissier stated that they are not funded to take that and that they don't have a fair way to take it in. He stated that up until this year, it was offered to them for free from Casella's but now there is a fee. Mr. Coolidge asked why they don't charge a fair price for the debris and charge by the pound. Mr. Pelissier stated that he doesn't have a fair way to do it. He stated that with their recycling fund they may be able to go the route of getting a scale and start taking debris. There was further discussion of the possibility of taking construction debris.

Mr. Coolidge stated that they don't have a tax base to support the cost of curbside pickup. He stated that he would like to see numbers of what it costs for the service. The Budget Committee requested that the Road Agent present some numbers to them to show the costs of curbside and recycling pickup versus the cost of taking it somewhere like Concord.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-No; Mr. McKenney-No; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-No; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – No; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Municipal Hydrants

Motion. Mr. Caporale made a motion to recommend a bottom line in the amount of \$11,544 for the Municipal Hydrants. Mr. LaFleur seconded the Motion.

Mr. Lavalley asked what that amount would cover. Mr. Pelissier stated that it is their portion of the payment for renting the hydrants. Mrs. Merrill asked if they could purchase the hydrants. Mr. Pelissier stated that they are owned by Pembroke Water and that they take care of them.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Street Lights

Motion. Mr. LaFleur made a motion to recommend a bottom line in the amount of \$23,000 for Street Lights. Mr. Caporale seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Solid Waste

Motion. Mr. Caporale made a motion to recommend a bottom line in the amount of \$132,000. Mrs. Merrill seconded the Motion.

Mr. Anderson asked if this is the budget that Mr. Coolidge is asking for numbers on the curbside pickup and if they should hold off on this budget. Mr. Pelissier stated that he doesn't think that they are related.

Mr. LaFleur asked when they were done with the agreement with Concord Co-op. Mr. Pelissier stated that they will be done at the end of 2014. He stated that they if they didn't reach the GMQ, they only had to pay the recycling portion of it.

A Roll Call Vote was taken: Mr. Anderson-No; Mr. Coolidge-No; Mr. McKenney-No; Mr. Caporale-No; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – No; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Storm Water

Motion. Mr. Anderson made a motion to recommend a bottom line in the amount of \$54,110 for Storm Water. Mr. Caporale seconded the Motion.

Mr. Caporale asked if this budget would cover the labor costs that the MS-4 tasks calls for. Mr. Mulholland stated that there is no labor cost as it is all contracted services.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Forestry

Motion. Mr. Anderson made a motion to recommend a bottom line in the amount of \$4,024 for Forestry. Mr. Caporale seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Animal Control Officer

Motion. Mr. LaFleur made a motion to recommend a bottom line in the amount of \$500 for the Animal Control Officer. Mr. Lavalley seconded the Motion.

Mr. Caporale asked about the fact that they cut the ACO position out of police and why they still have the \$500 in the budget. Chief Paquette stated that they still have to cover the cost of food and caring for the dogs. Mr. Coolidge asked where they take the animals. Chief Paquette stated that they take them to Bedford. Mr. Coolidge why not take them to Concord instead of Bedford. Mr. Mulholland stated that they would have to pay to take them to Concord.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Cemetery

Motion. Mr. Anderson made a motion to recommend a bottom line in the amount of \$0.00. Mr. Caporale seconded the Motion.

Mr. LaFleur stated that if they zero the line, the Select Board cannot transfer into the line. He also stated that the Select Board is statutorily required to maintain the Cemetery. Mrs. Merrill asked what they do if someone needs to be buried. Mr. Mulholland stated that they can get a

welfare lot. Mrs. Merrill asked if they are supposed to have a cemetery. Mr. Mulholland explained that they have not complied with this law for several years.

Mrs. Carney asked what would happen if they got caught not complying. Mr. Mulholland stated that they would be brought to court by the Attorney General and be ordered to create a cemetery.

A Roll Call Vote was taken: Mr. Anderson-Abstained; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Abstained; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – No; Mrs. Merrill – Abstained; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Conservation

Motion. Mr. Caporale made a motion to recommend a bottom line in the amount of \$0.00. Mr. Lavalley seconded the Motion.

Mr. Lavalley asked what the Conservation Commission is for. Mr. Mulholland stated that it is a town adopted commission that is responsible for reviewing wetlands, permits, and site plans. He stated that they haven't had one in a while as no one has volunteered for it. Mr. Coolidge asked what they are trying not to conserve. Mr. Mulholland stated that its not land but more so the town in general. He explained that if someone had a wetlands permit, the Conservation Commission would review it. He stated that they are not in charge of the large, that the Select Board is.

A Roll Call Vote was taken: Mr. Anderson-No; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – No; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Debt Budget

Motion. Mr. LaFleur made a motion to recommend a bottom line in the amount of \$80,628 for the Debt Budget. Mr. Anderson seconded the Motion.

Mr. Frascinella asked for a reminder of what this debt consists of. Mr. Mulholland stated that it consist of the Police Station bond which expires in 2015. He also stated that TAN is their Tax Anticipation Notes if they have to borrow more money.

Mr. Frascinella asked if the lease on the new fire truck is added into this. Mr. Mulholland stated that goes into the Capital Outlay budget.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Capital Outlay

Motion. Mr. Anderson made a motion to recommend a bottom line in the amount of \$111,746. Mr. LaFleur seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Economic Development Committee

Motion. Mr. LaFleur made a motion to recommend a bottom line in the amount of \$1.00 for the Economic Development budget. Mr. Caporale seconded the Motion.

Mr. Caporale asked what the \$1,050 funding in this budget. Mr. Mulholland stated that there was no designated purpose of it. He stated that it was there for the committee to use it for whatever they needed to do its function.

Mr. Caporale asked if they used any of the funds in the last year. Mr. Mulholland stated that they did not and that they had started to put a plan together but had not finished it. He stated that they have put all the information needed for developers on the website. Mr. Gryval stated that this year has been a transitional year for them. He also stated that there was a meeting last night for the Master Plan.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- No; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Patriotic

Motion. Mr. Caporale made a motion to recommend a bottom line of \$0.00 for the Patriotic Budget. Mr. Lavalley seconded the Motion.

Mr. LaFluer asked if that would mean no money for Old Home Day. Mr. Caporale stated that was corrected. He also asked if that line included the Police Detail. Mr. Mulholland stated that the overtime cost for the Police Detail came off the Police Budget.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-No; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – No; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Old Allentown Meetinghouse

Motion. Mr. LaFleur made a motion to recommend the bottom line of \$1,300 for Old Allentown Meetinghouse. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Insurance

Motion. Mr. LaFleur made a motion to recommend a bottom line in the amount of \$62,766 for Insurance. Mr. Anderson seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Legal Budget

Motion. Mr. LaFleur made a motion to recommend a bottom line in the amount of \$30,000 for the Legal Budget. Mr. Anderson seconded the Motion.

Mr. Coolidge asked if the default budget is calling for \$20,000 but that the proposed is for \$30,000 and if they were expecting to spend all of that. Mr. Mulholland stated that he is actually looking at spending \$40,000. He explained that this is to cover all legal aspects for the town and court cases on behalf of the town.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

Motion. Mr. LaFleur made a motion to adjourn. Mr. Mr. Caporale seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mr. McKenney-Yes; Mr. Caporale-Yes; Mr. Gryval- Yes; Mr. Lavalley-Yes; Mrs. Carney-Yes; Mr. Frascinella – Yes; Mr. LaFleur – Yes; Mrs. Merrill – Yes; and Mr. Eaton-Yes. The Chair declared the Motion passed.

The Chair declared the meeting adjourned at 9:03pm.